

## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	West Wiltshire Young Musicians (WWYM)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Charity		

### 2. Your project

Project Title/Name	West Wiltshire Young Musicians Website		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Redesigning Website to create a place where young musicians and their parents/carers can : - Access general information about WWYM - Improve communication within WWYM - share resources (music/instruments/backing tracks) - celebrate success - see progression paths for young musicians - access other musical opportunities for young musicians - parents/volunteers can take part, volunteer and help run and develop the organisation - form a link between WWYM and the local community - improve efficiency in organising, rehearsals, concerts and endangered instrument lessons -encourage new members		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Bradford-on-Avon		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 06/10/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

<b>Where will your project take place?</b>	Wiltshire Music Centre, Bradford-on-Avon
<b>When will your project take place?</b>	Academic year 2011/12 then ongoing
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Feedback from staff, parents and students regarding the ineffectiveness of current website and research of other websites for similar organisations  Benefits to local community: - to improve the ability of WWYM to provide ensemble playing opportunities for local young musicians - provide a 1 stop shop for the musical needs of the community's young musicians - to sign post families towards music making opportunities within the community - to provide a platform to celebrate musical success from within the community - to link up local performers with organisers of local community events - to provide an additional link between schools, families, young musicians, music teachers, Wiltshire Music Centre, Town Council and local events organisers
<b>How many people will benefit from your project?</b>	1500+
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	Please see any other information  P9 and 11
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Any other information about your project.</b> We contribute to Education and Learning Section of Local Community Plan p9 - we provide out of school learning for 14-19 year olds - contribute to collaboration between town's schools providing platform for musicians from various schools to play together - We provide alternatives to the school based curriculum for 14 - 19 year olds We also contribute to Culture, Leisure and Sport section of plan: p11 - Website will enable us to make improved contribution to the cohesion of Arts org's in the Area, raising our profile with other organisations - We are one of the Arts Orgs alluded to in the in the statement which calls for Arts organisations to be supported + sustained Please also note that our figures given on this sheet differ from our accounts as we are unable to claim gift aid this year due to uncertainty over whether we are entitled to claim. Please note we are seeking the start up costs for the website and our financial contribution will be to pay for future running + developments	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="p"/>		<input type="text" value="1"/>	<input type="text"/>
		Female			
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="2"/>	
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>	
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>	
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>	

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Yes. most expensive part project is cost of initial set up/design. Will use funds from subs to pay yearly fees and continuing costs

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will be able to measure this through surveys of young musicians, staff, parents and schools. We also be able to measure this through increased activity within the Local community and increased visibility within in the community which could also be measured through survey and questionnaires. We would be happy to undertake any evidence collection needed by the Area Board to show impact.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received


Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: July	Year: 2011
A - Total income:	£35,659	
B - Minus total expenditure:	£34,451	
Surplus/deficit for year: (A minus B)	£1208	
Free reserves currently held:	£	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Website Design Work	£875	Own fundraising/reserves		£
Annual Hosting	£120			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£995</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£0
<b>Total project expenditure A</b>	£995
<b>Project shortfall A – B</b>	£995
<b>Grant sought from Wiltshire Council Area Board</b>	£995
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:**

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**